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## CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, February 7, 2012

8:30 a.m.

County Board Room – 3<sup>rd</sup> Floor – Courthouse

### MINUTES

The Clay County Board of Commissioners met in regular session with all Commissioners present: Campbell, Evert, Ingersoll, Waller, and Weyland. County Administrator Brian C. Berg and Senior Administrative Assistant Vicki Reek were also present.

#### APPROVAL OF AGENDA

On motion by Ingersoll, seconded by Waller, and unanimously carried, the agenda was approved with the following additions: Discussion regarding Expansion of the Buffalo Red River Watershed District, Letter of Support for AMC 4-H Community Leadership Award for Creative Clovers Club project, and discussion concerning Constitutional Budget Amendments.

#### APPROVAL OF OUT OF STATE TRAVEL FOR HOME VISITING NURSE

By consent agenda, the Board approved out of state travel for the new Public Health Home Visiting Nurse to attend required training in Denver, Colorado, March 19-23, 2012, with travel and training expenses paid through the MN Department of Health.

#### APPROVAL OF 2012 RURAL MINNESOTA CONCENTRATED EMPLOYMENT PROGRAM LEASE RENEWALS

By consent agenda, the Board approved renewal of the following leases in the Family Service Center with Rural MN CEP, effective March 1, 2012 through February 28, 2013, at a rental rate of \$11.75 per sq.ft.: Suite 301, 466 sq.ft.; Suite 302, 4100 sq.ft.; Suite 304a, 250 sq.ft.; Suite 304b, 150 sq.ft.; and Suite 309, 432 sq.ft.

#### APPROVAL OF GRANT FOR RADIO FOR RED RIVER REGIONAL DISPATCH CENTER

By consent agenda, the Board authorized execution of grant documents with the Commissioner of Public Safety, Division of Emergency Communication Networks, for the receipt of \$10,529 to purchase an 800 MHz radio to allow communications with MN radio users on the State of MN Allied Radio Matrix for Emergency Response (ARMER) radio system.

#### AMENDMENT TO THE CRIMINAL JUSTICE DATA NETWORK AGREEMENT IN REFERENCE TO E-CHARGING

By consent agenda, the County Board Chair was authorized to execute an amendment to the Criminal Justice Data Network Agreement to allow the Bureau of Criminal Activity (BCA) authority to cover court data (Court Data Services Subscriber Amendment).

APPROVAL OF APPLICATION FOR EXEMPT PERMIT, BARNESVILLE THURSDAY NITE LIONS TO CONDUCT BINGO AND RAFFLES

By consent agenda, the Board acknowledged the Application for Exempt Permit for the Barnesville Thursday Nite Lions to conduct Bingo and Raffles at an event April 13, 2012 at the Galaxie Sports Bar & Supper Club.

APPROVAL TO SET PUBLIC HEARING FOR ALDERON HOLDINGS REZONING REQUEST

By consent agenda, the Board set the Public Hearing for the Alderon Holdings Re-zoning request for Tuesday, February 28, 2012 at 4:10 p.m.

ACCEPTANCE OF BIDS FOR HAYLANDS

By consent agenda, the Board awarded bids for rental of County property (haylands) for a three year period (2012-2014) as follows:

Parcel 17.006.0000 - All of fractional Section 6 Keene Township: Carl Shaw, \$125/year (total \$375.00).

Parcel 12.031.0000 - All of fractional Section 31 Hagen Township: Carl Shaw, \$75/year (total \$225.00).

Parcel 25.010.2500 - W 30 acres of N ½ NE ¼ Section 10 Riverton Township and E 10 acres of N ½ NE ¼ Section 10 Riverton Township: Dwight Perkins, \$170/year (total \$510.00).

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

CITIZEN RECOGNITION AWARDS

Sheriff Bill Bergquist presented Mr. Gary Schultz, Hawley Fire Chief, and Mr. Brian Zastoupil, Red River Regional Dispatch Center Radio System Coordinator, with Citizen Recognition Awards for their assistance with the Clay County User Committee, which was formed to identify the current communication systems for rural Fire and EMS, establish solutions to problems, ways to upgrade the current system and different ways to pay for the system.

EMPLOYEE RECOGNITION

The County Board recognized the following employees for their years of service to Clay County: Shannon Swenson, Social Worker, Social Services, 15 years; Timothy Kronbeck, Diesel Mechanic, Highway Department, 15 years; Rhonda Porter, Social Services Director, 20 years; Vicki Reek, Sr. Administrative Assistant, Central Administration, 20 years; Cynthia Strege, MIS DataBase Administrator, 20 years; Cary Boedigheimer, Groundskeeper, Building Maintenance, 25 years.

Veterans Service Officer Tom Figliuzzi was nominated to the Excellence In Performance Club.

REQUEST TO FILL FULL-TIME CORRECTIONAL OFFICER POSITION

On motion by Waller, seconded by Campbell, and unanimously carried, the Board approved filling a full-time Correctional Officer position which is vacant due to a resignation.

APPROVAL OF 2012 HIGHWAY DEPARTMENT EQUIPMENT PURCHASES

County Engineer David Overbo presented a proposed list of equipment to be purchased for 2012, including two mowing tractors, six pickups, and a snow plow truck (See Attachment "A"). Mr. Overbo explained that for the past couple years the Highway Department had extended the life of some equipment which is now necessary to replace due to high mileage and repair costs. He noted that funds are available in the Internal Service Fund, and the equipment will be purchased via the State bid list. The pickups which are replaced will be sold at the Spring auction.

On motion by Evert, seconded by Waller, and unanimously carried, the Board approved the equipment replacement list as presented.

APPROVAL OF ANNUAL TOWNSHIP MAINTENANCE CONTRACT RATES FOR 2012-2013

County Engineer David Overbo recommended a rate of \$795/mile for the 2012-2013 Township Maintenance contract. This rate is based on actual costs for 2011 and depreciation at 85%. He noted that this is an increase over the 2011 rate which was \$654 and is due to increased fuel costs, snow removal expenses, and two severe winters.

On motion by Waller, seconded by Campbell, and unanimously carried, the Board approved a rate of \$795/mile for the 2012-2013 Township Maintenance contract.

**PUBLIC HEARING RE: EXPANSION OF BUFFALO RED RIVER WATERSHED DISTRICT**

Commissioner Campbell informed the Board of a Public Hearing to be held February 23, 2012 concerning the expansion of the Buffalo Red River Watershed District (BRRWD). Commissioner Campbell felt the County Board should discuss any potential concerns regarding the expansion. If the expansion is approved, the BRRWD Board of Managers will be increased by two members. Commissioner Campbell felt Clay County should have a majority on the BRRWD Board given the fact that the majority of funding comes from Clay County, Clay County has the largest population, and the water comes through Clay County. Commissioner Evert stated it would be likely that the two new members would come from Wilkin and Otter Tail Counties. Commissioner Waller felt adding members to the expanded BRRWD is better than redistribution, but didn't know if it was fair for Clay County to have four members on the BRRWD Board.

Commissioner Evert felt it would be in the County's best interest to appear at the Public Hearing and express concerns at that time.

LETTER OF SUPPORT FOR AMC 4-H COMMUNITY LEADERSHIP AWARD

Commissioner Evert informed the Board that he has been asked to send a letter of support for the Creative Clover 4-H Club's application for an AMC 4-H Community Leadership Award for their Community Gardens project.

CONSTITUTIONAL BUDGET AMENDMENTS

Commissioner Evert requested that discussion be added to next week's agenda concerning Constitutional Budget Amendments.

APPROVAL OF BILLS AND VOUCHERS

On motion by Campbell, seconded by Ingersoll, and unanimously carried, the bills and vouchers were approved for payment.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE

Commissioner Campbell attended meetings of the Diversion Authority Public Outreach Committee, Highway Tracking Committee, Joint Powers Committee, and Diversion Authority Technical Planning.

Commissioner Evert attended an AMC Extension Committee (via conference call), the Long Range Planning Committee for the Red River Basin Commission, and a Local Government Roundtable.

Commissioner Waller attended the Agassiz Recreational Trails Committee and Highway Tracking Committee meetings.

Commissioner Ingersoll attended the Joint Powers Committee meeting.

Commissioner Weyland attended the Joint Advisory for Restorative Justice and Reentry Program meeting.

County Administrator Brian C. Berg attended meetings of the Joint Powers Committee, Highway Tracking Committee, Management Committee, and various FM Flood Diversion meetings. He informed the Board that the plumbing project at the jail has been completed.

ADJOURN

The meeting adjourned at 9:30 a.m.

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Grant Weyland, Chair  
Clay County Board of Commissioners

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Brian C. Berg, County Administrator

## 2012 Proposed Equipment - Highway Department

Unit #	Equipment Type	Vendor	MN State Bid Price	Trade in	TOTAL COST
166	7230 John Deere Mowing Tractor	RDO	\$74,007.78	\$32,500.00	\$41,507.78
167	7230 John Deere Mowing Tractor	RDO	\$85,054.97	\$49,500.00	\$35,554.97
108	2012 Chevy 1/2 ton reg cab 4x2	Polar Chevrolet	\$19,003.31	" *2012 spring shariffs auction	\$19,003.31
109	2012 Chevy 3/4 ton reg cab 4x4	Polar Chevrolet	\$23,236.31	"	\$23,236.31
111	2012 Chevy 1/2 ton ext cab 4x4	Nelson Auto Center	\$25,435.63	"	\$25,435.63
135	2012 Chevy 1/2 ton ext cab 4x4	Nelson Auto Center	\$25,435.63	"	\$25,435.63
112	2012 Chevy 1/2 ton reg cab 4x2	Polar Chevrolet	\$19,003.31	"	\$19,003.31
127	2012 Tandem Axle Cab and Chassis	Polar Chevrolet	\$19,003.31	"	\$19,003.31
127	2012 Plow Truck Box, Wing, Sander, Underbody Scraper, and Hydraulics	Freightliner - I state Trucking Towmaster	\$109,959.23 \$90,199.00	" "	\$109,959.23 \$90,199.00