



**DOMESTIC AND FOREIGN NONPROFIT CORPORATION ANNUAL REPORT**

**2015**

FOR OFFICE USE ONLY

SECRETARY OF STATE  
SFN 50879 (12-2014)

ID Number	
WO Number	
Filed	By

1. (Corporate Name, Commercial or Noncommercial Registered Agent Name and Address)



**2. FILING FEES:**

\$10.00 if postmarked on or before February 2, 2015  
\$15.00 if postmarked after February 2, 2015

3. State or Country of Origin

**TYPE OR PRINT LEGIBLY - SEE INSTRUCTIONS FOR FEES, FILING AND MAILING INFORMATION**

A nonprofit corporation is a legal entity created under North Dakota state law. This annual report is required by law and verifies the continued existence of the corporation. If the nonprofit corporation no longer exists, the corporation may voluntarily dissolve or be involuntarily dissolved under the provisions of state law if the annual report is not filed (see instructions). Annual report provisions are found in the North Dakota Century Code Section 10-33-139.

4. The name and address of the noncommercial registered agent or commercial registered agent appear below the corporate name above. <b>Is the name of the noncommercial registered agent or commercial registered agent and address correct?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No - Complete page 2 of this form.	
5. Purpose of the Corporation (be specific)	6. Federal Tax Code by which Tax Exemption is Recognized, if any
7. Address of Principal Executive Office as Previously Reported (Street/RR, PO Box, City, State, ZIP+4) If incorrect, cross out and correct as necessary. <b>Address cannot only be a post office box.</b>	8. Federal ID Number
	9. Telephone Number

10. OFFICERS AND DIRECTORS OF THE CORPORATION									
OFFICE	NAME	Check box if Officer also serves as Director	COMPLETE MAILING ADDRESS						
			Street/RR	PO Box	City	State	ZIP+4		
PRESIDENT		<input type="checkbox"/>							
VICE PRESIDENT		<input type="checkbox"/>							
SECRETARY/ TREASURER		<input type="checkbox"/>							
SECRETARY		<input type="checkbox"/>							
TREASURER		<input type="checkbox"/>							
DIRECTOR									
DIRECTOR									
DIRECTOR									

If needed, attach sheet to add names of additional directors.

11. "The undersigned has read the foregoing annual report, knows the contents, and believes the information provided is correct. I understand that if I make a false statement in this document, I may be subject to criminal penalties."

Signature	Date
12. Name of Person to Contact about this Report	Email Address
	Daytime Telephone Number and Extension, if any



**NONPROFIT CORPORATION ANNUAL REPORT - 2015**

A nonprofit corporation is a legal entity created under the laws of North Dakota. Each year, it must file an annual report and verify its continued existence as a nonprofit corporation. This year's annual report for nonprofit corporations is due on or **before** February 2nd. If the nonprofit corporation is no longer active and wishes to voluntarily dissolve itself as a legal entity, contact the Secretary of State's Business Division for information regarding the dissolution process. If a nonprofit corporation chooses not to file an annual report by the due date or file articles of dissolution, state law requires the involuntary dissolution of the corporation one year after the report's due date.

State law (N.D.C.C. 10-33-139) requires specific information on a nonprofit corporation's annual report. Therefore, please read the following instructions carefully. Even though a corporation's report is submitted, it cannot be considered timely filed until the report contains all of the information required by state law.

**TRADE NAME:** North Dakota law does allow a nonprofit corporation to use and operate under a name that is different from its corporate name. However, that name is then considered a trade name and it must first be registered with the Secretary of State. Contact the Secretary of State's Business Division for information regarding trade names and the filing requirements.

**INSTRUCTIONS:** The following numbered instructions correspond to the numbers on the form.

1. **CORPORATE NAME:** The nonprofit corporation's name is pre-printed on the form exactly as it is stated in the corporation's Articles of Incorporation or Certificate of Authority on record with the Secretary of State. If the corporation has changed its name, do not make any changes on the form to the pre-printed name. By law, a domestic corporation is only allowed to change its legal corporate name in North Dakota by filing an Amendment to its Articles of Incorporation or in the case of a foreign corporation, file an Amended Certificate of Authority Application. Forms to change the corporate name are available from the Secretary of State's website at [www.nd.gov/sos](http://www.nd.gov/sos) or contact the office.

**NONCOMMERCIAL REGISTERED AGENT OR COMMERCIAL REGISTERED AGENT AND ADDRESS:** The name and address below the corporate name is that of the noncommercial or commercial registered agent on file with the Secretary of State. By law, all nonprofit corporations must continuously maintain a registered agent and have the name and address of that agent on file with the Secretary of State. If the noncommercial or commercial registered agent or the address of the agent has changed, do not make any changes in number 1. Complete page 2 of the form.

2. The filing fee is:  
\$10.00 if the report is postmarked on or before February 2, 2015  
\$15.00 if postmarked after February 2, 2015

Payment of the fees may be made by credit card (VISA, MasterCard, or Discover) or checks payable to the Secretary of State for negotiable United States funds.

**NONREFUNDABLE FEE:** North Dakota law provides that annual report filing fees and late filing fees are nonrefundable when a corporation submits an annual report and fails to provide sufficient information or fees to enable the Secretary of State to file the annual report. The nonrefundable fees are credited to the state general fund. (N.D.C.C. Section 10-33-140).

3. The state or country of origin of the corporation has been preprinted on the form. Do not make changes to the state or country of origin.
4. Indicate in the box whether or not the name and address listed for the noncommercial or commercial registered agent in number 1 is correct. If the answer is no, do not cross out or make changes to number 1 on the form. To make changes to either the name or address of the agent, you must complete page 2 of the form.
5. Describe the specific purpose or activities in which the corporation is actually engaged in North Dakota.
6. If the nonprofit corporation has a federal tax exempt status, and it has been previously reported, the federal tax code under which the tax exemption is recognized; e.g., 501(c)(3) has been preprinted. If not previously reported, please provide. Leave blank if the corporation does not have a federal tax exemption.
7. The address of the corporation's principal executive office is preprinted as previously reported to this office. If this address is no longer correct, cross out the incorrect address and provide the correct complete address. If the corporation doesn't maintain an office, provide the address of one of the corporation's officers. A complete address must include a street or rural address, a post office box (if applicable), the city and state, and a ZIP code with 4-digit extension. The address cannot only be a post office box.
8. While the federal ID number is not required to be disclosed, a corporation's Federal ID number is helpful for maintaining accurate records. Please provide, if you have one.

**PRIVACY:** In compliance with N.D.C.C. Section 10-33-142.1, Federal ID numbers are not disclosed to the public. They are used by the Secretary of State to maintain accurate corporate files. Therefore, while voluntary disclosure is requested, failure to do so will not result in rejection of the document.

9. A telephone number for the corporation is required. If the corporation does not maintain an office, the telephone number for a corporate officer must be listed. The number as previously reported is preprinted on the form. Change the number if no longer correct.
10. List the names and complete mailing addresses for the president and secretary and any other officers. Quite often, the secretary and treasurer are the same person. If an individual serves in more than one position, list the same name for each office or use ditto marks. By law, a nonprofit corporation must have at least three directors (an officer may also serve as a director) unless the corporation has less than 3 voting members. If the corporation does not maintain a particular officer, please note it next to the officer title. A complete address must include a street or rural address, a post office box if applicable, the city and state, and a ZIP code with 4-digit extension.
11. The report must be signed and dated by a person authorized by the corporation's articles or bylaws, or by a resolution approved by the Board of Directors.
12. Provide the name, email address, daytime telephone number, and extension, if any, of the person to contact for any issues related to this report. Having a contact person will save you time and money if this office has questions or needs additional information for filing the report. The email address is not disclosed to the public; this information is privatized in accordance with N.D.C.C. Section 44-04-18.21.

