

MINUTES OF MEETING  
DIVERSION PROJECT ASSESSMENT COMMITTEE  
CASS COUNTY HIGHWAY DEPARTMENT  
WEST FARGO, NORTH DAKOTA  
OCTOBER 24, 2013

The Diversion Project Assessment Committee (DPAC) met on October 24, 2013, at 10:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Committee members present were Mark Brodshaug, Dan Jacobson and Raymond Wolfer, Cass County Joint Water Resource District Managers; Pat Zavoral, Fargo City Administrator; Mary Scherling, Cass County Commissioner; Michael Montplaisir, Cass County Auditor; and Jim Brownlee, West Fargo City Administrator. Absent were Rodger Olson and Michael R. Buringrud, Cass County Joint Water Resource District; Mark Bittner, Fargo Director of Engineering; and Kent Costin, City of Fargo Director of Finance.

Non-voting members present were Jeff Volk, Moore Engineering, Inc.; and Eric Dodds, Advanced Engineering and Environmental Services, Inc.

Also present were Mary Matheson, Cass County Auditor's Office; Rocky Schneider and Jacob Strombeck, Advanced Engineering and Environmental Services, Inc.; Carol Harbeke Lewis, Cass County Joint Water Resource District Secretary-Treasurer; and Brittany C. Moen, Cass County Joint Water Resource District Administrative Assistant.

Mr. Brodshaug called the meeting to order and introductions were made.

**Minutes**

It was moved by Mr. Montplaisir, seconded by Mr. Brownlee and unanimously carried to approve the minutes of the September 26, 2013, meeting.

**Review of 6 month schedule**

Rocky Schneider reviewed the schedule of goals for September 2013 through February 2014. A list of tasks and decisions to-date was also reviewed.

**Review overall direct benefit analysis approach**

The Committee reviewed voting categories and benefit regions for the proposed assessment district for the Metro Flood Diversion Project. Currently, the Committee has decided upon using 16 initial benefit regions, with 4 additional regions for lagoons. The benefit regions utilize project-specific flood protection and FEMA floodplain information. The direct benefit assessments include a value and area component.

**First cut of direct benefit assessments**

Sample averages for direct assessments were discussed for residential, commercial, and agricultural properties. Mr. Zavoral suggested that a 50-year model be considered to see how the costs for the project change.

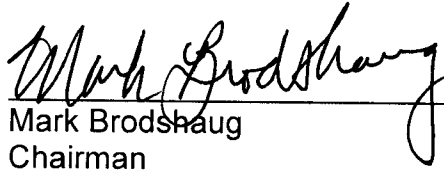
**Next steps and future meeting topics**

The Committee agreed on future meeting dates of November 14 and December 19, 2013. Goals and tasks for the November meeting include finalizing the methodology on zero value records, discussion on possible value caps, right-of-way vote finalization, and to re-engage in discussions on indirect benefit assessments.

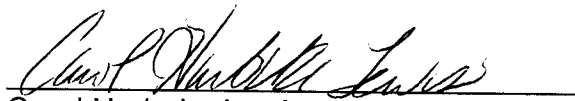
**Adjournment**

There being no further business for the Committee to consider, it was moved by Mr. Jacobson, seconded by Mr. Wolfer and unanimously carried to adjourn the meeting.

APPROVED

  
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Mark Brodshaug  
Chairman

ATTEST:

  
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Carol Harbeke Lewis  
Secretary-Treasurer