

MINUTES OF MEETING  
DIVERSION PROJECT ASSESSMENT COMMITTEE  
CASS COUNTY HIGHWAY DEPARTMENT  
WEST FARGO, NORTH DAKOTA  
FEBRUARY 28, 2013

The Diversion Project Assessment Committee (DPAC) met on February 28, 2013, at 10:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Committee members present were Mark Brodshaug, Dan Jacobson, Rodger Olson, Michael R. Buringrud and Raymond Wolfer, Cass County Joint Water Resource District Managers; Pat Zavoral, Fargo City Administrator; Mark Bittner, Fargo Director of Engineering; Mary Scherling, Cass County Commissioner; and Michael Montplaisir, Cass County Auditor. Kent Costin, City of Fargo Director of Finance, and Jim Brownlee, West Fargo City Administrator, were absent.

Non-voting members present were Sean M. Fredricks, Ohnstad Twichell, P.C.; Jeff Volk, Moore Engineering, Inc.; Eric Dodds, and Shawn Gaddie, Advanced Engineering and Environmental Services, Inc.

Also present were Ken Pawluk, Cass County Commissioner; Mary Matheson, Cass County Auditor's Office; Jacob Strombeck, Advanced Engineering and Environmental Services, Inc.; Carol Harbeke Lewis, Cass County Joint Water Resource District Secretary-Treasurer; and Kimberly A. Chaput, Cass County Joint Water Resource District Administrative Assistant.

Chairman Brodshaug called the meeting to order and introductions were made.

**Minutes**

It was moved by Mr. Bittner and seconded by Mr. Olson to approve the minutes of the January 25, 2013, meeting. Upon roll call vote, the motion carried unanimously.

**Overview of previous assessment methodologies**

Information was presented on various assessment methodologies as follows:

- Shawn Gaddie and Jacob Strombeck - Fargo-Moorhead Area Diversion Project;
- Mr. Gaddie - Grand Forks Flood Protection; and
- Jeff Volk - Maple River Dam, Sheyenne Diversion and preliminary Southside Flood Control Project.

**Decision Paper for master district with phased approach**

The Decision Paper for the master district with phased assessments methodology for the proceeding with the development of an assessment district for the Fargo-Moorhead Area Diversion Project was discussed. Sean Fredricks will work with Mr. Dodds on the matter. Further discussion will be held on the decision paper at the next meeting.

**Legislative Updated**

HB 1020 was discussed. The bill will be heard before the Senate Appropriations Committee on March 8, 2013.

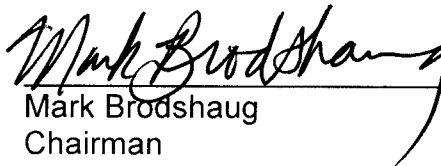
**Future meeting topics**

Future meeting topics were discussed. Mr. Dodds stated the full database of the assessment area is close to completion. The next meeting is scheduled for March 28, 2013.

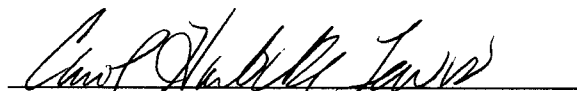
**Adjournment**

There being no further business for the Committee to consider, it was moved by Mr. Montplaisir, seconded by Ms. Scherling and unanimously carried to adjourn the meeting.

APPROVED:

  
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Mark Brodshaug  
Chairman

ATTEST:

  
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Carol Harbeke Lewis  
Secretary-Treasurer