

MINUTES OF MEETING
DIVERSION PROJECT ASSESSMENT COMMITTEE
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JANUARY 25, 2013

The Diversion Project Assessment Committee (DPAC) met on January 25, 2013, at 10:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Committee members present were Mark Brodshaug, Dan Jacobson, Rodger Olson, Michael R. Buringrud and Raymond Wolfer, Cass County Joint Water Resource District Managers; Pat Zavoral, Fargo City Administrator; Mark Bittner, Fargo Director of Engineering; Darrell Vanyo, Cass County Commissioner; Michael Montplaisir, Cass County Auditor; and Jim Brownlee, West Fargo City Administrator.

Non-voting members present were Sean M. Fredricks, Ohnstad Twichell, P.C.; Jeff Volk, Moore Engineering, Inc.; Eric Dodds, Shawn Gaddie and Rocky Schneider, Advanced Engineering and Environmental Services, Inc. Kent Costin, City of Fargo Director of Finance, was absent.

Also present were Carol Harbeke Lewis, Cass County Joint Water Resource District Secretary-Treasurer; Kimberly A. Chaput, Cass County Joint Water Resource District Administrative Assistant; Pat Downs, Red River Retention Authority Executive Director; and Carl Piper, property owner in Maple River Township.

Chairman Brodshaug called the meeting to order and introductions were made.

Eric Dodds reviewed information on the Fargo-Moorhead Area Diversion Project and the proposed DPAC Charter. It was moved by Mr. Montplaisir and seconded by Mr. Brownlee to approve the DPAC Charter, as presented. Upon roll call vote, the motion carried unanimously.

It was agreed DPAC invoices would be paid by the Cass County Joint Water Resource District and then submitted to the City of Fargo and Cass County for reimbursement through the Diversion Authority.

Mr. Dodds presented information on project funding. The Committee discussed various funding scenarios.

DPAC will define and allocate benefits for the project, which will require public education and outreach.

Mr. Dodds presented an overview of information relating to methods of financing for the project and task distribution for the Committee.

Sean Fredricks explained the Water Resource District assessment process and reviewed HB 1341, which proposes improvements to that process. He will keep the Committee up-to-date on the matter.

The Committee directed Mr. Fredricks to research options for selling bonds in phases to cover project costs.


Meeting schedule

Chairman Brodshaug informed the Committee that meetings will be held the fourth Thursday of each month at 10:00 a.m. and more meetings will be scheduled, if necessary.

Adjournment


There being no further business for the Committee to consider, it was moved by Mr. Montplaisir, seconded by Mr. Olson and unanimously carried to adjourn the meeting.

APPROVED:



Mark Brodshaug
Chairman

ATTEST:



Carol Harbeke Lewis
Secretary-Treasurer